

**TEXAS COMMUNITY COLLEGE TEACHERS ASSOCIATION  
PUBLICATIONS COMMITTEE  
DUTIES AND RESPONSIBILITIES**

1. Adhere to the established Policies and Procedures for TCCTA Committees (General—All Committees).
2. Solicit articles, such as essays on topics of general interest to members of the profession, for possible publication in the TCCTA *Messenger*. Referee any articles submitted.
3. Advise the Executive Committee of recommended changes in publication guidelines and policies concerning such matters as copyright, style, format, layout, and publication schedule of the TCCTA Messenger.
3. Keep the President and Executive Director fully informed of all developments concerning the work of the committee.
4. Other duties and responsibilities as may be delegated by the Association or the Executive Committee.

—ADOPTED by the Executive Committee  
January 14, 2000